


Returning Student Online Registration

1. Log into Family Access.



[Alsip-Hazlgrn-Oaklwn SD 126](#)

Login ID:

Password:

[Forgot your Login/Password?](#)

05.21.02.00.07

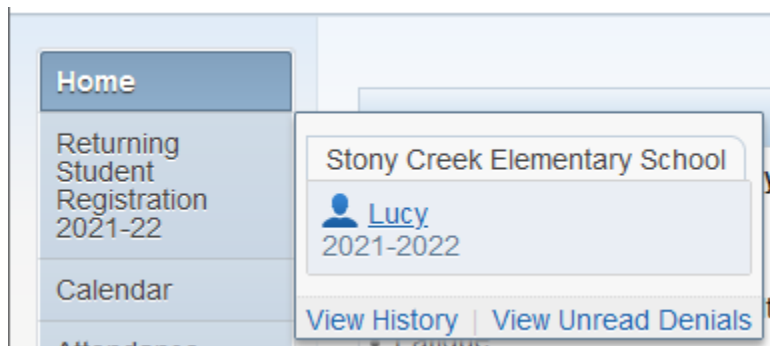
Login Area:

2. Click on *Returning Student Registration 2021-22*.



3. Click on your student's name that you are trying to register.

REMINDER--You can only do one student at a time, and you have to repeat these steps for each student.



4. **Step 1a – Student Information.** Verify the information is correct and make any necessary changes. Click **“Complete Step 1a and move to Step 1b”** when finished.

Returning Student Registration 2021-22

Lucy (Stony Creek Elementary School 2021-2022)

Step 1a. Verify Skylert Information: Student Information (Required) Undo

General Information

First: Middle:

Last: Suffix:

Gender:

Language: Race:

Native Language:

Do you have internet access?

Do you have a device to access eLearning material?

Military Connected

Method of Instruction:

Home Phone: Ext:

Ext:

Ext:

Birth County:

Birth State:

Birth Country:

Complete Step 1a and move to Step 1b

1. Verify Skylert Information

a. Student Information

b. Family Address

c. Family Information

d. Emergency Information

e. Emergency Contacts

f. Health Information

2. Verify Ethnicity/Race

3. Verify Communication Information

4. Student Health Information

5. Registration Documentation Forms

6. Free/Reduced Application

7. Fee Payment

8. Complete Returning Student Registration 2021-22

5. **Step 1b – Family Address.** Verify the information is correct and make any necessary changes. Click **“Complete Step 1b and move to Step 1c”** when finished.

Step 1b. Verify Skylert Information: Family Address
(Required)

[Undo](#)

1. Verify Skylert Information
 - ✓ a. Student Information
 - b. Family Address**
 - c. Family Information
 - d. Emergency Information
 - e. Emergency Contacts
 - f. Health Information
2. Verify Ethnicity/Race
3. Verify Communication Information
4. Student Health Information
5. Registration Documentation Forms
6. Free/Reduced Application
7. Fee Payment
8. Complete Returning Student Registration 2021-22

Address [Preview Address](#)

Street Number: Street Dir: Street Name:

SUD: #: P.O. Box:

Address 2:

Zip Code: Plus 4: City/State:

Mailing Address

Street Number: Street Dir: Street Name:

SUD: #: P.O. Box:

Address 2:

Zip Code: Plus 4: City/State:

[Complete Step 1b and move to Step 1c](#)

6. **Step 1c – Family Information.** Verify the information is correct and make any necessary changes. Click **“Complete Step 1c and move to Step 1d”** when finished.

Step 1c. Verify Skylert Information: Family Information
(Required)

[Undo](#)

1. Verify Skylert Information
 - ✓ a. Student Information
 - ✓ b. Family Address
 - c. Family Information**
 - d. Emergency Information
 - e. Emergency Contacts
 - f. Health Information
2. Verify Ethnicity/Race
3. Verify Communication Information
4. Student Health Information
5. Registration Documentation Forms
6. Free/Reduced Application

Family Options

Student's Home Language: Receive a Paper Copy of Report Card

Guardian ¹
Number: Primary Phone: Ext:

Name: Jenny Jones
 Custodial
Relationship: Cell: Ext:

Employer: Work: Ext:

Home Email:

[Complete Step 1c and move to Step 1d](#)

7. Step 1d – Emergency Information. Verify the information is correct and make any necessary changes. Click “Complete Step 1d and move to Step 1e” when finished.

Step 1d. Verify Skylert Information: Emergency Information (Required) Undo

Last Name, First

Physician:

Dentist:

Hospital:

Insurance:

Policy:

Complete Step 1d and move to Step 1e

- 1. Verify Skylert Information
 - ✓ a. Student Information
 - ✓ b. Family Address
 - ✓ c. Family Information
 - d. Emergency Information**
 - e. Emergency Contacts
 - f. Health Information
- 2. Verify Ethnicity/Race
- 3. Verify Communication Information
- 4. Student Health Information

8. Step 1e – Emergency Contacts. Verify the information is correct and make any necessary changes. Click “Complete Step 1e and move to Step 1f” when finished.

Step 1e. Verify Skylert Information: Emergency Contacts (Required) Undo

Add Emergency Contact

Contact Number: Delete this Emergency Contact

First: Primary Phone: Ext:

Middle: Ext:

Last: Ext:

Relationship: Pick Up:

Comment:

Complete Step 1e and move to Step 1f

- 1. Verify Skylert Information
 - ✓ a. Student Information
 - ✓ b. Family Address
 - ✓ c. Family Information
 - ✓ d. Emergency Information
 - e. Emergency Contacts**
 - f. Health Information
- 2. Verify Ethnicity/Race
- 3. Verify Communication Information
- 4. Student Health Information
- 5. Registration Documentation Forms
- 6. Free/Reduced Application

9. Step 1f – Health Information. Verify the information is correct and make any necessary changes.
Click “Complete Step 1f and move to Step 2” when finished.

Step 1f. Verify Skylert Information: **Health Information** (Required) Undo

Health Problems:

Allergy Notes:

Medication Notes:

Hospital Notes:

Complete Step 1f and move to Step 2

- 1. Verify Skylert Information
 - ✓ a. Student Information
 - ✓ b. Family Address
 - ✓ c. Family Information
 - ✓ d. Emergency Information
 - ✓ e. Emergency Contacts
 - f. Health Information**
- 2. Verify Ethnicity/Race
- 3. Verify Communication Information
- 4. Student Health Information
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Previous Step Next Step

Close and Finish Later

10. Step 2 – Verify Ethnicity/Race. Read the statement from the superintendent and click “Continue”.

Step 2. Verify Ethnicity/Race (Required)

Dear Parent or Guardian:

Every school district is required to report to the Department of Education each year student data by race and ethnicity categories that are set by the federal government. The Department of Education does not report individual student data to the federal government but does report the total number of students in various categories in each school. These reports help us keep track of changes in student enrollments and ensure that all students receive the education programs and services to which they are entitled.

The federal government recently changed the reporting categories for student data. As a result, you have the opportunity to update the student data for your child. With the new reporting categories, you may now identify your child by ethnic group (either Hispanic/Latino or not Hispanic/Latino) and by one or more racial groups (American Indian/Alaska Native, Asian, Black/African-American, Native Hawaiian/Other Pacific Islander, White). Starting with the 2009-2010 school year, all schools will report student data to the Department of Education using the new categories.

Please complete the online form by no later than the first day of school.

For more information about the student data reporting categories for ethnicity and race, please contact the district office.

Sincerely,
Craig Gwaltney
Superintendent

[Continue](#)

Verify the information is correct and make any necessary changes.

Click “Complete Step 2 and move to Step 3” when finished.

<p>Step 2. Verify Ethnicity/Race (Required)</p> <p>Please answer BOTH questions 1 and 2.</p> <p>1. Is Lucy Jones Hispanic or Latino?</p> <p><input checked="" type="checkbox"/> No, My Child is not Hispanic or Latino</p> <p><input type="checkbox"/> Yes, My Child is Hispanic or Latino - A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race</p> <p>2. What is Lucy Jones's race? <i>(Please mark all that apply)</i></p> <p><input type="checkbox"/> American Indian or Alaska Native - A person having origins in any of the original peoples of North and South America (including Central America) and who maintains tribal affiliation or community attachment</p> <p><input type="checkbox"/> Asian - A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, e.g., Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam</p> <p><input type="checkbox"/> Black or African American - A person having origins in any of the black racial groups of Africa</p> <p><input type="checkbox"/> Native Hawaiian or Other Pacific Islander - A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands</p> <p><input checked="" type="checkbox"/> White - A person having origins in any of the original peoples of Europe, the Middle East, or North Africa</p> <p style="text-align: center;">Complete Step 2 and move to Step 3</p>	<p>1. Verify Skylert Information ✓ Completed 05/07/2021 2:41pm</p> <p>✓ a. Student Information</p> <p>✓ b. Family Address</p> <p>✓ c. Family Information</p> <p>✓ d. Emergency Information</p> <p>✓ e. Emergency Contacts</p> <p>✓ f. Health Information</p> <p>2. Verify Ethnicity/Race</p> <p>3. Verify Communication Information</p> <p>4. Student Health Information</p> <p>5. Registration Documentation Forms</p> <p>6. Free/Reduced Application</p> <p>7. Fee Payment</p>
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11. Step 3 – Verify Communication Information. Verify the information is correct and make any necessary changes. Click “Complete Step 3 and move to Step 4” when finished.

Step 3. Verify Communication Information (Required)

Skylert enables you to receive notifications concerning your child(ren). You have control over which notifications to receive and how you would like to receive them.

My Skyward Contact Info

Contact Info	School Hours Emergency	Attendance	General	Non-school Hours Emergency
*Primary Phone: (708) [REDACTED]				
Family With [REDACTED]	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Cell Phone: (708) [REDACTED]				
Family With [REDACTED]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
[REDACTED] Phone: [REDACTED]				
Family With [REDACTED]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Home Email: [REDACTED]				
Family With [REDACTED]	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Secondary Guardians are not allowed to update the Primary Phone number

Additional Contact Info for Family With [REDACTED]


Contact Numbers	School Hours Emergency	Attendance	General	Non-school Hours Emergency
Additional Phone 1: (708) [REDACTED]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

[Complete Step 3 and move to Step 4](#)

12. Step 5 – Registration Documentation Forms – please read each form and check the box next to the form name. Click “Complete Step 5 and move to Step 6” when finished.

Step 5. Registration Documentation Forms (Required)

[Print](#) [View Full Screen](#)



ALSIP, HAZELGREEN, OAK LAWN SCHOOL DISTRICT 126

Please click the links below to read each policy/agreement in detail.

Acceptable Use Policy

I have read "Acceptable Use of Technology" and hereby request that my child be allowed access to technology and associated online resources.

Student/Parent Handbook

I have read the Student/Parent Handbook. I have read the handbook and understand all the rules and expectations of the school and understand the consequences of not following all of the rules and expectations of the school and understand the consequences of not following the requirements.

Media/Information Release Form

ONLY if you wish to deny your child's participation in district publications, please check the box. If not checked, the District assumes parental permission has been given.

Take Home Tech Device and Acceptable Use Agreement

I /we read, understand, and agree to the terms and conditions of the Tech Device Loan and Acceptable Use Agreement.

Take Home Tech Device Out of District

[Complete Step 5 and move to Step 6](#)

13. Step 6 – Free/Reduced Application. If you would like to apply for fee waivers, click “Free/Reduced Application” and complete the application. If you do not wish to apply, click on the box next to “I do not qualify for benefits or do not wish to complete an application.” Click “Complete Step 6 and move to Step 7” when finished.

Step 6. Free/Reduced Application (Required)

Your children may qualify for free or reduced price meals if your household income falls within the limits on this chart.

Federal Income Eligibility Guidelines (Effective July 1, 2020 - June 30, 2021)

Reduced-Price Meals (185% Federal Poverty Guideline)

Household Size	Yearly	Monthly	Twice Per Month	Every Two Weeks	Weekly
1	23,606	1,968	984	908	454
2	31,894	2,658	1,329	1,227	614
3	40,182	3,349	1,675	1,546	773
4	48,470	4,040	2,020	1,865	933
5	56,758	4,730	2,365	2,183	1,092
6	65,046	5,421	2,711	2,502	1,251
7	73,334	6,112	3,056	2,821	1,411
8	81,622	6,802	3,401	3,140	1,570
Each Additional Person:	8,288	691	346	319	160

Choose one of the following options:

Free/Reduced Application

—OR—

do not qualify for benefits or do not wish to complete an application

Complete Step 6 and move to Step 7

14. Step 7 – Fee Payment. Click on Fee Payment to be taken into our online store RevTrak. You will find all required fees as well as any optional fees for your child. Please pay all required fees. Click on “Complete Step 7 and move to Step 8” when finished.

**Please click on the X in the upper right corner to close the RevTrak online store once fees have been paid to return to the registration process. **

Step 7. Fee Payment (Required)

Click on the X in the upper right corner to close RevTrak once fees have been paid to be returned to the registration process.

We recommend if you have a student in grades 3-6, you purchase the Optional Chromebook Insurance found under Optional Fees.

[Fee Payment](#)

[Complete Step 7 and move to Step 8](#)

15. Step 8 - Complete Returning Student Registration. Once ALL steps are Completed, click on “Submit Returning Student Registration 2021-2022.”

Step 8. Complete Returning Student Registration 2021-22 (Required)

By completing Returning Student Registration 2021-22, you are confirming that the Steps below have been finished.

Are you sure you want to complete Returning Student Registration 2021-22 for [REDACTED]?

Review Returning Student Registration 2021-22 Steps

Step 1) Verify Skylert Information	Completed 05/10/2021 1:53pm
<i>No Requested Changes exist for Step 1.</i>	
Step 2) Verify Ethnicity/Race	Completed 05/10/2021 1:53pm
<i>No Requested Changes exist for Step 2.</i>	
Step 3) Verify Communication Information	Completed 05/10/2021 1:53pm
Step 4) Student Health Information	Completed 05/10/2021 1:53pm
Step 5) Registration Documentation Forms	Completed 05/10/2021 1:53pm
Step 6) Free/Reduced Application	Completed 05/10/2021 1:53pm
Step 7) Fee Payment	Completed 05/10/2021 1:53pm

Guardian Name: [REDACTED]

Guardian Address: [REDACTED]

[Submit Returning Student Registration 2021-22](#)